

MINUTES OF BOARD OF DIRECTORS MEETING OF BROOKSHIRE ESTATES HOMEOWNERS ASSOCIATION ON FEBRUARY 19, 2018

A meeting of the Board of Directors of Brookshire Estates Homeowners Association was called to order at 7pm on February 19, 2018 by President Mike Foss. In attendance were

Mike Foss, President

Dick L'Heurerux, Vice-President

Yvonne Tichelaar, Treasurer

Jeff Cao, Member at Large

Judy Moschetto, Secretary

Treasurer's Report.

- Yvonne reported that as of said meeting date 111 homeowners have paid their 2018 homeowner's dues, out of 138 homes in BEHOA.
- Yvonne presented the attached 2018 Expense Report as of said meeting date, which is attached and incorporated herein.
- At the Board's November 25, 2017 meeting a discussion ensued about repainting or restoration of "Brookshire Estates" entry signs. Yvonne advised that FastSigns submitted a bid to restore the entry signs at a cost of \$130.00 per hour and estimated approximately 4-6 hours of work for both signs. Yvonne advised she will continue to investigate.

Irrigation Issues Report. Mike reported that he met with Dado of Signature Landscaping regarding repair and upgrade of irrigation system to enable BEHOA to pass the Sammamish Water Audit. Dado recommended to Mike that BEHOA contact a Sammamish-approved auditor to evaluate our irrigation system prior to starting any work so that the Board can be apprised more specifically what needs to be done.

Discussion ensued among the Board to determine if we want to hire an independent auditor to evaluate what needs to be done and then the Board must determine whom to hire. A motion was made, seconded and unanimously approved to hire an independent certified auditor to evaluate our irrigation system and make recommendations re same. Mike and Dick will evaluate certified auditors and their qualifications on which auditor to hire and report back to the Board.

Mike reported that Signature will take care of tree limb cleanup in our entry.

Street Light Repair. A streetlight on the pond side of our entry is broken and needs to be replaced. Mike will contact City of Sammamish to request replacement of same and report back to the Board.

BEHOA Insurance Policy Change. Mike advised he reviewed BEHOA insurance policy covering Board of Directors and indicated there was a clause in said insurance policy that covered automobiles of the Board. Mike pointed out that no one on the Board used her/his personal vehicle for BEHOA business and thus there was no reason to have a clause or cost in BEHOA policy for same. It was moved, seconded and unanimously approved that Mike contact BEHOA insurance agent and instruct that said clause be deleted.

There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted

Judy Moschetto Board Secretary

2018 expense report

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