**MINUTES OF JUNE 27, 2017 ANNUAL MEETING OF**

**BROOKSHIRE ESTATES HOMEOWNERS ASSOCIATION**

The 2017 Annual Meeting of Brookshire Estates Homeowners Association was called to order by Board President Mike Foss at 7pm on June 27, 2017.

Introduction of Current Board Members. Mike introduced current Board of Directors as follows: Mike Foss: President, Dick L’Heureux: Vice-President, Yvonne Tichelaar: Treasurer, Judy Moschetto: Secretary, Jeff Cao: Member at Large.

Tim Larson, City of Sammamish. Mike introduced our guest, Tim Larson who is Communications Director of City of Sammamish. Mike thanked Tim for attending our meeting. Tim related that the City of Sammamish is happy that the PAA voted to annex to the City and welcomed all of us as citizens of the City of Sammamish, hereinafter “City”.

Tim said that 12 people are currently running for the City Council and urged all citizens to educate themselves about the 12 who are running.

Tim offered a very detailed overview of Sammamish including but not limited to its inception in 1999, budget information, transportation master plan and capital projects. Many other areas of information are included in the Sammamish overview, which is attached hereto and incorporated herein.

Tim advised the City is having a financial retreat on June 29 and invited HOA residents to attend and offer their input.

Tim advised the City is attempting to create density to avoid suburban sprawl and referred HOA members to the Sammamish Town Center portion of the overview materials. An animated discussion about growth, management and roads ensued and Tim answered questions. He encouraged residents to address their concerns to the City Council and to the candidates running for City Council.

Tim advised that the Master Plan timeline commences in 2018 together with the Parks and Recreation and Open Space plans update and again referred residents to the overview materials. Tim urged residents to participate in the Virtual Town Hall meetings which will soon be enabled. We should check the City website for information and updates on participation. Tim referred residents to the Issaquah-Fall City Road Improvements Project materials which are attached to the HOA meeting agenda and incorporated herein. He suggested that residents check the Sammamish GIS website for project maps and all projects currently in the permit process. The GIS website is on the government/community development tab on the website and City

Tim answered the remainder of HOA members’ questions about various topics and concluded his presentation. Mike thanked Tim on behalf of the entire HOA for attending our meeting and bringing us so much information.

HOA Financial Report. Yvonne offered residents hard copies of the 2016 Expense Report and the 2017 Budget, both of which are attached hereto and incorporated herein.

Yvonne advised that there were no extraordinary expenses in 2016. She advised that Brookshire failed the water audit due to the elevated level of the pond and because our sprinklers were shooting into the pond, which resulted in the water audit failure and, thus, Brookshire was not able to take advantage of reduced water prices. She explained that the City of Sammamish is responsible for pond repairs which must be done before the HOA can address any sprinkler repair issues. Mike advised that the City intends to address the pond issues in August and that he is continuing to work with the appropriate City personnel regarding this issue. Once the pond problems have been repaired and the HOA has been able to determine if our sprinkler system needs repair and, if so, secure repairs, Brookshire will again apply for the water audit.

Yvonne advised that because we did not incur any increased or extraordinary expenses in 2016, the Board voted to maintain the existing HOA dues into 2017. She did caution that we anticipate incurring irrigation expenses in 2017 but the same are unknown at this time. She advised that we have secured 100% payment of 2017 dues from our residents.

Entry Repairs. Mike reported that the City will fill in and repair Brookshire’s entry area where there had been a giant puddle.

Sidewalk Maintenance. Mike advised that sidewalk maintenance is the responsibility of the City and if residents have any concerns they should contact the City.

Curbside Painting. Mike advises that the Board is currently securing bids to repaint the house numbers on the curbs outside each of our houses which will facilitate emergency vehicles if needed.

Car Prowling. Mike advised that there have been car prowls in our neighborhood and that cars have been broken into and cars’ contents have been stolen. He urged everyone to be aware of these car prowls, be vigilant and make sure to remove any items from our cars and to lock our cars, and if any resident sees a break-in occurring to call 9-1-1 immediately and report the same to the Police.

Street Parking Concerns. A resident brought up concerns about cars parking in front of mailboxes and in dangerous areas on the streets. HOA residents are requested to be considerate of safety on our residential streets and of all our neighbors.

Board of Directors Elections. Mike opened nominations for the 2017-2018 Board of Directors. The current Board was re-elected to his or her current position until the next annual HOA meeting in 2018.

Meeting Adjourned. There being no further business to come before the meeting, it was moved and seconded that the 2017 Annual Meeting be adjourned and Mike declared it so.

Respectfully submitted

*Judy Moschetto*, Board Secretary